

# Passive Parks and Reserves

## Booking Terms and Conditions for Casual Hire of Passive Recreational Parks

All open space within Council that is not defined as sporting grounds is defined as Passive Recreational Parks under Council's Generic Plan of Management

Recreational Parks are an asset of the Liverpool community and there are a variety of parks for an assortment of recreational use. For social gatherings of fewer than 50 people, it is not necessary to book, however all people who access council parks are required to comply with council rules and regulations advertised at the site.

Hiring of council open space **does not give the applicant exclusive use** of the park. It is public open space and as such is accessible to the broader community.

Council permission is required for the holding of a social or public gathering in all passive parks, subject to compliance with the following terms and conditions:

- No temporary structures (bollards, tents, marquees etc) are to be erected. Sun shelters and umbrellas are acceptable.
- No use of trees or shrubs to aid as an anchor for a structure or to hang objects on.
- No minor works are permitted (digging of soil etc).
- All information provided on the application form is true and accurate.
- The confirmation letter is required to be in the possession of the hirer on the day as it may be required as proof of the booking.
- The hirer will seek further approvals, such as liquor, development or food handling, if required.
- Bookings are for the period stated on the hiring application and confirmation letter. Fines will apply if users access the site outside the stated period.
- No interference is to be caused to other community members who access the park
- Noise is to be controlled by the hirer and must not create a nuisance to other park users. The use of public address systems, large sound systems and other activities that generate excessive amounts of noise must be undertaken only with the written permission of council.
- Stalls, markets, food handling, fetes and large community gatherings may require a DA/permit. The hirer must obtain the DA/permit through the development branch of Liverpool City Council.
- The area is to be left in a clean and tidy condition and garbage must be removed from the site to an approved waste collection area.
- Unauthorised vehicles are not permitted to be driven or parked on council open space (parks). If vehicular access or parking is required on open space, prior to the function permission must be sought. Parking infringement notices will be issued to all non-complying vehicles.
- Farm animal displays and domestic animals are not permitted on open space parks, unless otherwise stated.
- If in the event of a cancellation by the hirer, if less than 21 days' notice is given, the entire fee will be forfeited. Notice of cancellation must be in writing.
- Any filming or photography are to be of the event only. Photography of children under the age of 16 is prohibited unless authorised by their parent or guardian.
- If council property is damaged by the hirer or his employees or assigns, the bond will be utilised to repair said damage with any remaining amount to be refunded to the hirer.
- Without prejudice to any legal remedies council may have, in the event that the hirer breaches any of the terms and conditions contained in this document, the hirer shall, as the law permits, accept full responsibility and liability (whether negligence or otherwise) for all loss, damage and/or injury whatsoever resulting directly and/or indirectly from the breach/es.
- In the event of inclement weather, application can be made for a refund of the fees paid. The application is to be made in writing within five working days of the cancelled event.
- If there are environmental or community safety reasons or concerns about the event, council reserves the right to cancel the event.
- All hire fees, bond payments and insurances must be received by council at least two weeks prior to the event being held and the hirer understands, pending a satisfactory site inspection, that deposits will be returned by post within six weeks.

