

Passive Parks and Reserves

Booking Terms and Conditions for Wedding Ceremonies, Photographs and Special Occasions

Council has many parks where wedding ceremonies, photographs and special occasions can be held. More commonly booked areas are Chipping Norton Lakes, Bigge Park, Clinches Pond Reserve, Cecil Hill Reserve, Voyager Point Park and Haigh Park.

Use of council open space does not give the applicant exclusive use of the park. It is public open space and as such must be able to be used by all the community. The exceptions to this rule are the rotundas at Clinches Pond Reserve and Bigge Park where booking is exclusive to the hirer.

Council permission is required for marriage, christening or naming ceremonies and photograph sessions in all passive parks and is subject to compliance with the following terms and conditions:

- No temporary structures (bollards, carpets, bridal arches, marquees etc) are to be erected.
- No minor works are permitted (digging of soil etc).
- Confetti and streamers are prohibited,
- Flower petals only are permissible on grassed areas.
- No interference is to be caused to other community members accessing the park.
- No undue noise is to be created.
- The area is to be left in a clean and tidy condition.
- Bookings are for a total of two hours only and are restricted to the booked area.
- Confirmation letter, as proof of booking, is required to be in the possession of the hirer on the day.
- In the event of cancellation by the hirer less than 21 days, before the event, the entire fee will be forfeited. Notice of cancellation must be in writing.
- Unauthorised vehicles are not permitted to be driven or parked on council open space (parks). If vehicular access or parking is required on open space, prior permission must be sought. Parking Infringement notices will be issued to all non-complying vehicles.
- Alcohol is not permitted to be consumed or sold within council open spaces,
- Animals are not permitted on open space parks. If a horse-drawn vehicle is to be used, the operator must be insured for a minimum of \$10 million and is to obey all NSW traffic rules and regulations.
- If council property is damaged by the hirer or his employees or assigns, the bond will be utilised to repair said damage with any remaining amount to be refunded to the hirer.
- Any filming or photography are to be of the event only. Photography of children under the age of 16 is prohibited unless authorised by their parent or guardian
- Without prejudice to any legal remedies council may have, in the event that the hirer breaches any of the terms and conditions contained in this document, the hirer shall, as the law permits, accept full responsibility and liability (whether negligence or otherwise) for all loss, damage and/or injury whatsoever resulting directly and/or indirectly from the breach/es.
- In the event of inclement weather, application can be made for a refund of the fees paid. The application is to be made in writing within five working days of the cancelled event.

