

The fitting out and internal finishes to all food preparation, storage and display areas shall be strictly in accordance with the *Food Act, 2003, Regulation 2010* and Food Safety Standards and AS 4674. If the Application involves the fit out of a food shop* you will need to provide the following information on your plan and/or specifications;

- A site plan and locality sketch
- A floor plan
- An elevation of the shop front
- A typical section
- An elevation of benches, shelving, cooking appliances and other fittings
- Details of the proposed floor finishes, including coving and concrete plinths
- Details of the proposed wall construction and finishes (walls to be of solid construction)
- Details of ceiling construction and finishes (drop panel ceilings not permitted)
- Design and location of light fittings
- Design and location of floor waste including basket arrestor or cleaner's sink
- Design and specification of hot and cold food storage / display units
- Details of the proposed location of a free standing hand wash basin
- Details and location of proposed washing facilities (i.e. double bowl sink/dish washer and cleaners sink/wall mounted taps to be provided with hot and cold running water)
- Details and location of the proposed coolroom, freezer room, refrigerators and freezer units
- Details and design certification of the proposed mechanical ventilation system, including the design and location of external ductwork in accordance with AS 1668.
- Details of the proposed storage area for ingredients and bulk goods
- Details of construction and proposed location of the hot water system
- Design and location of the proposed grease trap, if applicable
- Design and location size of the proposed trade waste storage area
- Details of the proposed trade waste bin/container and frequency of service by garbage contractors

PROVIDING ALL OF THE ABOVE INFORMATION ALLOWS COUNCIL TO ASSESS YOUR APPLICATION WITHOUT UNDUE DELAY.

For further information and/or lodgement of Development Applications and/or Construction Certificates for food shop fit outs please contact Council's Environmental Health Officers on 1300 36 2170 or visit them at Council's Customer Service Centre, 33 Moore Street, Liverpool between the hours of 8:30am and 5:00pm.

Footnote:

"Food Shop" or "food business" as defined under the *Food Act 2003* means a business, enterprise or activity that involves the handling of food intended for sale or the sale of food. This includes but is not limited to bakeries, cake shops, butcher shops, cafeterias, canteens, bistros, cafes, delicatessens, fish shop, food factories, kiosks, fruit and vegetable shop, milk bars, restaurants, sandwich shops, smallgoods, takeaways, mixed business, convenience stores or the like.