

Step 1

The applicant is requested to take the following action:

- (a) Write to Liverpool City Council indicating where the dwelling to be removed is currently sited and where such dwelling is to be re-sited.
- (b) Enclose 2-3 photographs of the dwelling.
- (c) Indicate where the key can be found for internal inspections.
- (d) The following fees are required to be enclosed:
 - (i) Inspection Fee \$1,112.80, if the dwelling is outside Liverpool City Council's area, a travel fee of \$9.00 per km each way to carry out the inspection and to return (*Code RC/CITYPL/RSINSP*)).
- (e) It should be noted, that the granting of permission to re-site a dwelling, may be governed by the owner being prepared to have the dwelling brick veneered.
- (f) A letter will be sent to the applicant advising of re-siting approval or of disapproval.

Step 2

After permission to re-site has been received from Council, the following action is necessary:

- 1. A standard Development Application and Construction Certificate are to be submitted along with the required copies of plans and specifications and fees are to be paid.
- 2. **THE DWELLING IS NOT TO BE MOVED TO THE NEW SITE BEFORE THE DEVELOPMENT APPLICATION AND CONSTRUCTION CERTIFICATE ARE APPROVED.**
- 3. The bond will be returned to the applicant after a satisfactory final inspection has been carried out.