**Mobile Food Vending Vehicles Liverpool City Council Local Government**

Liverpool City Council is committed to supporting local business whilst activating street life and public space activities, with unique experiences and opportunities for residents and visitors alike.

Mobile food vending vehicles play an important role in creating vibrancy and activity by providing an efficient, high quality and accessible food service for visitors and the local community.

With the popularity of mobile food vending vehicles businesses, Liverpool City Council has developed a Mobile Food Vending Vehicles Standard which enables food truck operators to apply for a maximum of 12 months permit approval to operate on designated public spaces.

A maximum of 20 active mobile food vending vehicles vendor approvals are issued at any given time within the Liverpool Local Government Area (LGA).

This application applies to Council owned or controlled public lands.

**Permitted Trading Locations**

Liverpool City Council have indicated possible locations for mobile food vending vehicles to operate within the Liverpool Local Government area. These locations are listed in the Liverpool City Council’s Mobile Food Vending Vehicles Standard.

**Application requirements**

The successful applicant/s will be required to operate the sale of food in strict conformity with the conditions of the permit highlighted on category 2 and other such legislative requirements.

This is to establish the suitability of mobile food vending operators and trading locations within the Liverpool Local Government area. If initially successful, the applicant will be invited to submit additional information for consideration of approval.

**Mobile Food Vending Vehicles checklist**

The application must be made in writing using the attached application form and include the following information:

 Applicant’s full name and address

 Company / Business name and trading name

 ACN and ABN numbers

 Registered office address

 Director/s for a corporation names and addresses

 Certificate of currency (Public liability insurance) for a minimum of $20,000,000 Liverpool City Council to receive full indemnity

 Food Safety Supervisor Certificate (FSS)

 Copy of the mobile food vehicle’s current vehicle registration certificate

 Full details of food type being offered for sale

 Proposed fees for products/food sold

 Attach any further information which may support application

 Copy/reference of an earlier mobile vehicle approval issued by Council if applicable

 Copy of the most recent food safety inspection report (less than twelve months old) from the appropriate Enforcement Agency.

 Satisfactory food safety inspection report from another Council no older than twelve months will be accepted

Applications are to be submitted by email addressed to:

**Email:** events@liverpool.nsw.gov.au

**Selection Criteria**

**Application will be evaluated against the following.**

1. A completed application including all required attachments to enable a comprehensive assessment
2. Diversity of food types available for sale to enable greater customer choices
3. Experience in operating similar services
4. Proposed fees for products/food sold
5. Compliance with the Food Act 2003, Food Regulation 2015, NSW Food Authority’s “Guidelines for Mobile Food Vending Vehicles” dated January 2017 and any subsequent revision approved by the NSW Food Authority;

**Acceptance of application**

* 1. The Council is not bound to accept all proposals or any application which is subject to availability of locations.
	2. The application will not be deemed approved until the Council has notified such acceptance to the applicant in writing.

 **Mobile Food Vehicle Application**

Applicants Details

Company Name: ………………………………………………………………………………………………

Registered Office and Director/s ………………………………………………………………………….

*Address ………………………………………………………………………………………………*.

 ……………………………………………………………………………………………….

Business (Trading) name…..……………………………………………… ………………………………..

Full business address……………..………………………………………………………….. ……….… … …………………………………………………………………………………………………………………..

Vehicle Make and Model………………………………………………………………………………………

Vehicle Registration…………………………………………………………………………………………..

ABN………….. ……………………………………. ACN ………..………………………………………….

Telephone………..……………………Mobile …………………………………………

Email……………… ……………………………………………………………………………….. ……….

**Mobile Food Vending Vehicles Standard Location**

**Proposed locations preference.**

Location Preference 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location Preference 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location Preference 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location Preference 4\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location Preference 5 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* + - 1. **Provide a summary of your business background and your proposed business idea for the Mobile Food Vending Vehicle. What is unique about your service that would attract customers to your service?**

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* + - 1. **Mobile Food Vending Vehicles** **concept is new to the Liverpool LGA (Local Government Area). How do you intend to market your business to increase awareness of your service?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
			2. **Has your mobile food vending vehicle been designed and constructed in a manner to facilitate consumer interest? Please include any images as separate attachments Council’s strategy is to encourage different food offerings to our community that will not impact the service of our existing food operators in the LGA.**

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* + - 1. **What type of cuisine would your mobile food vehicle be offering to the Liverpool community?**

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* + - 1. **Liverpool City Council encourages healthy life style. Please outline your menu’s strengths that promote and encourage healthy eating;** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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* + - 1. **Briefly outline how your business satisfies the Category 2 mobile food vending vehicle classification in accordance with Council’s Mobile Food Vending Vehicles Standard.**

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**Condition of Acceptance**

I/We hereby apply to operate a mobile food vending vehicle for a maximum of twelve (12) months period (Financial year) permitted trading locations within the Liverpool LGA subject to availability and Council’s approval. I have read the approval conditions in Council’s Mobile Food Vending Vehicles Standard and am willing to abide by these conditions should I be the successful applicant.

**Company/Organisation; ……………………………………………………………………………………..**

**Print Name ………………………………..Date ………………………Signature ………………………**