

This step-by-step guide explains how to:

- Use the spatial viewer to see what zone is being proposed for a specific site or location
- Use the 'search by address' to see a zone translation and land use table for a specific site and make a submission on the proposed changes
- Use the 'search by LGA area' to see all employment zone land use tables for a specific Local Environmental Plan and make a submission on the translation

## Accessing the NSW Planning Portal

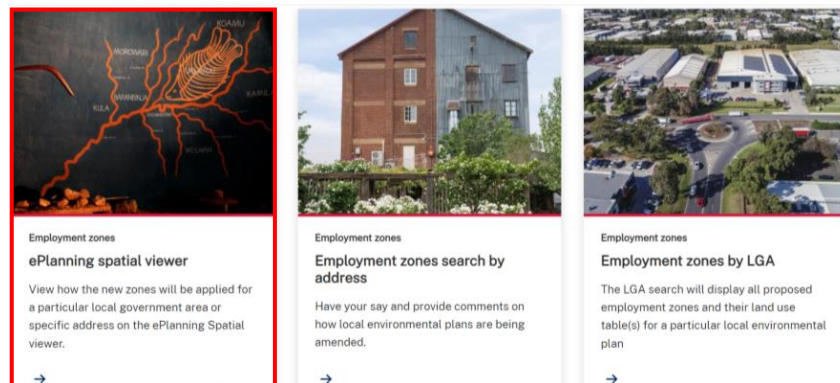
Navigate to the NSW Planning Portal employment zones landing page by going to:

<http://www.planningportal.nsw.gov.au/employment-zones>

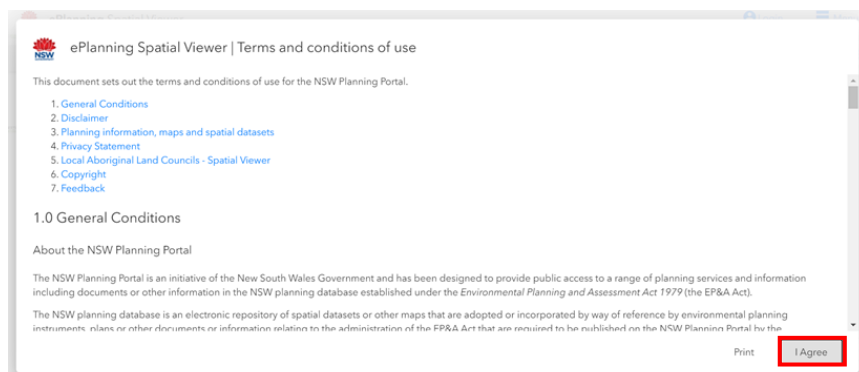
## Using the spatial viewer

You can use the spatial viewer to view the proposed zoning of a site.

1. Click on the ePlanning spatial viewer tile



2. Read the Terms and Conditions, and if you agree, **click I Agree**

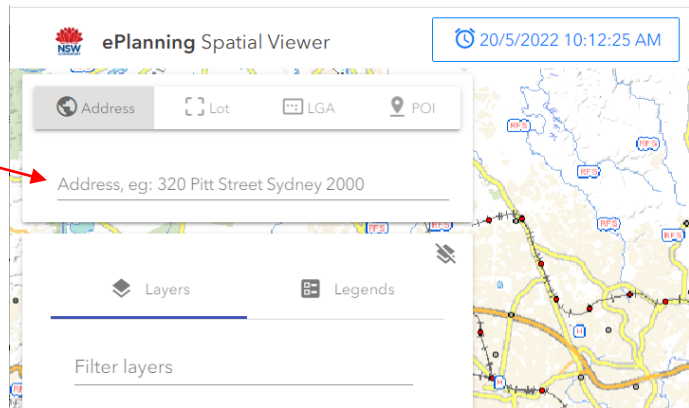


# Employment zones reform implementation

## Searching and making a submission

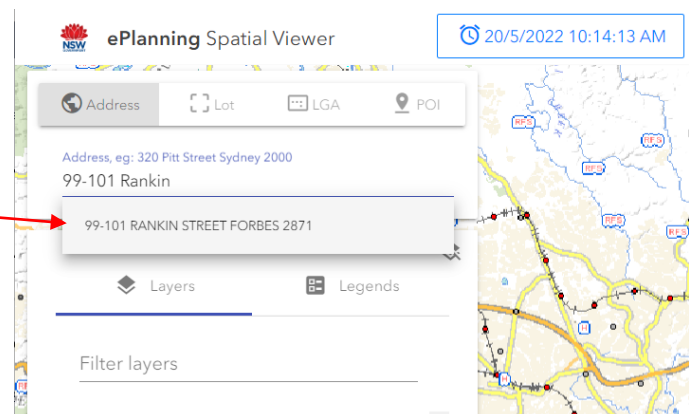


3. To search an address, **click** on the Address tab.



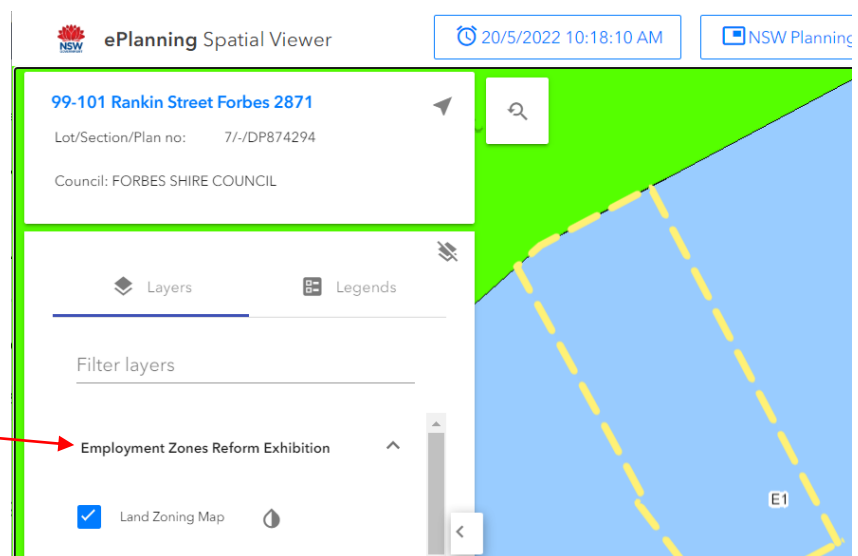
4. Begin to **type** in the address.

**Note:** As you type, options for the address will come up; choose the correct address and click on it to select it.



5. When you **select** the address, the spatial viewer will display the zoning map.

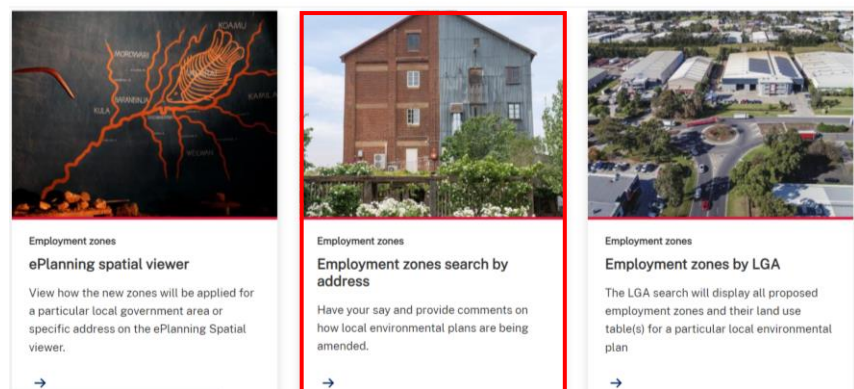
**Note:** You will need to turn on the Employment Zones Reform Exhibition layer to see the proposed zone



## Search by address and make a submission

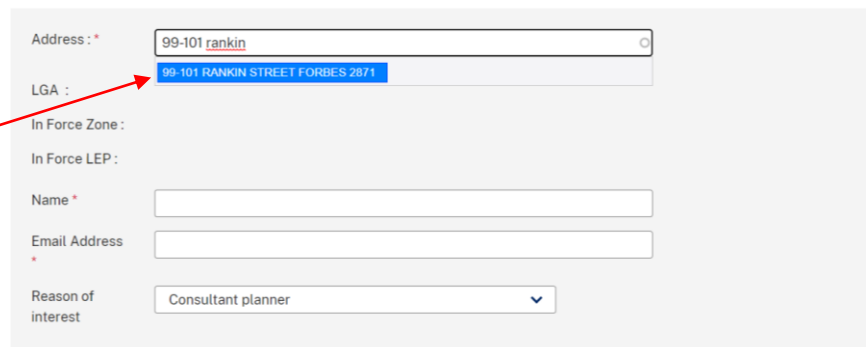
You can search using an address to see the in-force land use table alongside the proposed land use table and provide detailed feedback.

1. **Click** on the Employment zones search by address tile



2. Begin to **type** in the address.

**Note:** As you type, options for the address will come up; choose the correct address and click on it to select it.



The screenshot shows a web form for searching by address. The 'Address' field contains '99-101 rankin'. A dropdown menu below it shows the selected address: '99-101 RANKIN STREET FORBES 2871'. Other fields include 'LGA', 'In Force Zone', 'In Force LEP', 'Name', 'Email Address', and 'Reason of interest' (set to 'Consultant planner'). A red arrow points from the note to the dropdown menu.

Addresses can also be found by clicking on the specific lot in the spatial viewer, which will bring up the relevant address.

For the chosen address, the employment zones address search tool will provide a:

- Translation summary
- Land Use Tables (both in-force and proposed) and Any Schedule 1 and Local Provisions

### Making a submission

1. Before making a submission, you must enter your name and email address

Name *	<input type="text"/>
Email Address *	<input type="text"/>
Reason of interest	<input type="text" value="Consultant planner"/>

2. You can then make a submission by adding feedback in the text boxes provided in each section.

Feedback does not need to be provided in each textbox

In Force Zone : B2 Local Centre	Proposed Zone : E1 Local Centre
<p><b>1. Objectives of zone</b></p> <ul style="list-style-type: none"><li>• To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.</li><li>• To encourage employment opportunities in accessible locations.</li><li>• To maximise public transport patronage and encourage walking and cycling.</li></ul>	<p><b>1. Objectives of zone</b></p> <ul style="list-style-type: none"><li>• To provide a range of retail, business and community uses that serve the needs of people who live, work or visit the area.</li><li>• To encourage investment in local commercial development that generates employment opportunities and economic growth.</li><li>• To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council's strategic planning for residential development in the area.</li><li>• To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.</li></ul>
	<p><b>Feedback on Objectives</b></p> <div style="border: 1px solid red; height: 40px;"></div>

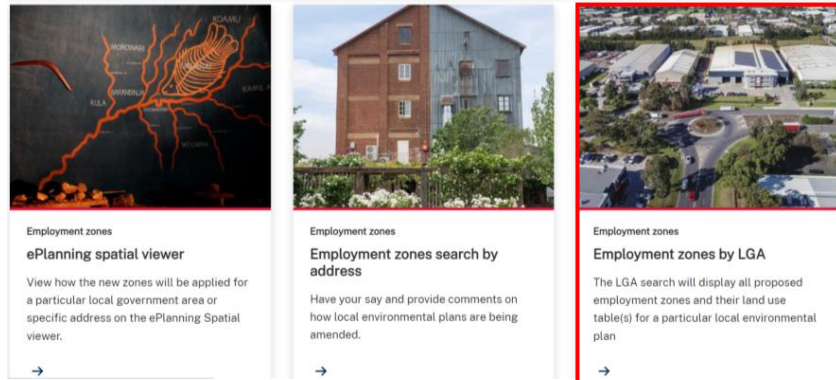
3. **Click** the submit button at the bottom of the page to submit your submission

<input type="button" value="Submit"/>	<input type="button" value="Reset"/>
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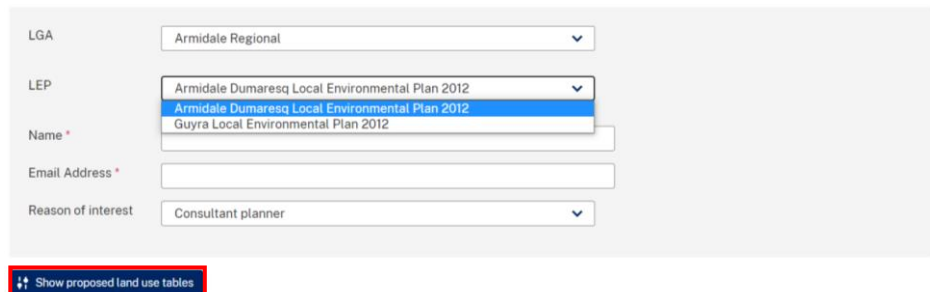
### Search by LGA and LEP and make a submission

You can use the search by local government area (LGA) to see all proposed employment zones and their land use table(s) for a particular local environmental plan (LEP).

1. **Click** on the Employment zones by LGA tile



2. **Select** an LGA, then an LEP, and **click** on the “Show proposed land use tables” button to show the zone translation details.



The form has the following fields:

- LGA: Armidale Regional
- LEP: Armidale Dumaresq Local Environmental Plan 2012 (highlighted)
- Name: \*
- Email Address: \*
- Reason of interest: Consultant planner

Below the form is a button labeled "Show proposed land use tables" with a red border.

**Note:** Some LGAs have more than one LEP in force with a Business or Industrial zone which is why there may be a choice of LEP.

### Making a submission

1. Before making a submission, you must enter your name and email address



The form has the following fields:

- Name: \*
- Email Address: \*
- Reason of interest: Consultant planner

2. You can then make a submission by adding feedback in the text box provided.

To provide more detailed feedback please use the search by Address tool.

#### Translation Summary

- Please note that there is a Comprehensive Local Environmental Plan that has yet to be finalised applying to this LGA. The translation detail as mapped in the spatial viewer is based on the in force Local Environmental Plans not the proposed Local Environmental Plan. This means that some sites identified to be rezoned under the proposed Local Environmental Plan may not be reflected in this translation detail
- Zone translation generally reflects intent of reform outlined in the Explanation of Intended Effect (EIE) with one exception
- All land currently zoned IN2 Light Industrial is proposed to be zoned E3 Productivity Support
- Land use permissibility expanded consistent with intent of the reform
- Objectives amended to reflect strategic intent of zones with some changes to local objectives

#### Feedback on translation

3. **Click** the submit button at the bottom of the page to submit your submission



Any questions or for assistance contact the team at [employment.zones@planning.nsw.gov.au](mailto:employment.zones@planning.nsw.gov.au)